

**Northwest Community Hospital
CARS Meeting Minutes
Wednesday, December 11th, 2024
In Person & TEAMS Meeting**

Meeting Attendees: Recorded via TEAMS and sign-in sheet created.

TOPIC	TIMELINE	RECOMMENDATIONS/ ACTIONS	FOLLOW -UP/ PERSON & DATE
Members / Guests	@ 0902	General Membership –	
Agenda	@ 0902	Emailed on 12-7-25 for review. Subsequent email was sent to P. Dyer for posting to the website.	
Approve Minutes	@ 0902	November minutes distributed on 12-7-25 and stand approved as previously read.	
<u>Open Issues</u>			
LP35 Update	@ 0913	Working to fix some bugs within ImageTrend software with regards to events that were not showing correctly in the timeline during a ECG download. Ryan Glendenning AHFD to meet with Patrick and Chris Ohlstein from ImageTrend TBD.	Klein
Pertinent Negative & See Attached Med List	@ 0915	May take some extra work with Chris possibly during a separate meeting for a possible solution. Will also explore user voice for a existing solution or create a new idea.	Klein
Separating BHE worksheet	@ 0920	Working on separating the SI/HI and Decisional Capacity worksheets so they are easier to use and more appropriate to document and should be completed by the end of January.	

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RASS Power Tool	@ 0925	The RASS power tool has been turned on and is available to use. Looking to complete this by the end of January.	Klein
Elections		<p>The are several positions up for 2025 and they include:</p> <p>CARS Vice Chair: Rill Incumbent Liaison to Advisory Board: Rill Alt. to Advisory Board: Sullivan Incumbent Liaison to Chiefs: Klein reserved for Chairperson. Liaison to PEMSC: Rill Incumbent Social Media: Parry Incumbent</p> <p>The Charter will be updated upon the election results.</p>	Klein
Report Writer	@ 0926	Missing data in a specific report could be a report permission issue, Klein will investigate the reports needing attention. Both NCH (Unti/Sielig) and WDFD (Walker) were having issues with specific reports.	Klein
Connect 2025 Patrick Sennett Update	@ 0927	April 30 to May 2 2025 in St. Paul, MN. Early pricing is still available.	Klein Sennett
Next Meeting	@ 0930	January 8th, 2025 (Red/2nd Shift)	Klein Sennett
Adjournment		<p>Motion to adjourn 1st by Sullivan & 2nd Huh</p> <p>Minutes submitted by Secretary J. Klein</p>	Sennett