

Northwest Community EMS System CHIEFS-Administrators Meeting

Date: March 15, 2024
Time: 8:30 – 10:00 AM
Place: NCH LC 1 & 2 | Virtual via zoom

Meeting Minutes

- I. Call to order; introductions
- II. **Education Reports**
 - A. **EMT class (Toliopoulos):** 56 students began EMS 111; progressing well.
 - 10 students have dropped out.
 - B. **PM class F23-S24:**
 - Preceptor classes completed; preceptor files complete; Peer IIs updated;
 - Preceptor class attendance DB updated.
 - Field internship paperwork all updated and posted.
 - EMS 213 results (all passed); all released to field internship; plans for continued engagement during internship.
 - Kourtney/Bill plan for Phase I meetings
 - Graduation planning (June 12th)
 - New Harper Dean pending
 - Plans for Seminar and NREMT testing
 - Preadmission testing continues for fall cohort.
 - Student selection meeting in July
 - C. **CoAEMSP (accreditation)**
 - Preparation for online meeting for site visit
 - Changing guidelines/standards
 - Committee reports need to be more detailed.
 - Site visit planning
 - Student handbook revisions based on updated CAAHEP and CoA standard (Sept 2024).
 - *Ask if any licensed PMs wish to challenge NREMT exam - Connie will forward paperwork.*
 - D. **CE (Chesney NWC)**
 - Cardiac arrest classes went well; gathering input for next year's academic calendar.
 - CE hour reconciliation paperwork updated and completion of mandatories in process now.
 - Errors in 3rd quarter billing will be corrected in 4th quarter invoices.
 - Working on budget for in-station FY 24-25 now – will send to chiefs when drafted for your input and approval.
 - ***Please inform Connie if you have someone specifically to whom your invoices should be directed to.***
 - E. **ECRN's**
 - Currently in class now
 - F. **TNS**
 - Course scheduled for fall; info available from Connie.

III. **Standing Committee Reports**

A. **PBPI (Sielig AHFD)**

- 2023 End of Year Data Report - final report almost complete; metric results
- March PBPI DAI screens, ET/IGel success rates, Ketamine/Etomidate/Midazolam administration, Stroke screen 2022 vs. 2023 date compared.

B. **CARS (Klein AHFD)**

- Template updates; delay in Image Trend billing
- CARS met on March 13th
- GCS removed from CPR/rhythm check modality.
- PCR's reviewed for pertinent recording information.
- Hospital stroke alert update
- Medication units verified and reviewed for accurate reporting.
- Airway power tool option removed.
- Added "Gender X," Triple 0 to applicable PCR area, reincorporated restraining score (before/after), auto narrative to MPR function.

C. **Cardiac Arrest (CT Garcia)**

- Data collection and reporting progress.
- Revisited idea for landmark goal time
- IO/1st ET attempt/1st Epi continuing education topics.
 - Coordinate with continuing education, guides.
- Continuing education sessions went well, well received feedback.

D. **R&D (Renshaw BGF)**

- New ETI video laryngoscope recommendations, products reviewed and approved.
- Working through IT clamp (approve)
- Cuff/Bulb inflation device discussion
- 10th Anniversary for R & D Committee
 - Thank you to everyone involved for making the committee successful.

E. **Advisory Board (Marcussen SFD)**

- No applications received for open positions.
- Reviewing draft EMS System Strategic plan; policy updates

IV. **Region IX (Mattera)**

A. Bypass policy updated.

B. CESSA delayed.

C. Will begin review of SOPs this year for a 2025 "go live" date (TBD).

V. **State updates (Mattera)**

A. Awaiting draft Rules for 2nd notice

B. System policies will be updated after the final language is approved.

VI. **System updates (Mattera)**

A. Document updates: SOP resource page; Directory; D&S List; Policy Manual; Procedure manual; DICOs.

B. Please access all forms for State plan changes (Sys-mod vehicle inspection) from IDPH website

C. NWC EMSS no longer processing requests for EMS PCRs; duty returned to EMS Agencies. Announced in email; please inform all your team members.

D. Reportable events: notifications and written reports

E. Recent online court hearing to obtain an Order of Detention and Examination for a vulnerable patient.

F. NWC/NLC Mobile Integrated Healthcare (MIH) Pilot Project:

- Final countdown to launch.

G. Measles alerts / discussion

VII. **Next meeting – May 17, 2024**