

# Northwest Community EMS System Chiefs-Administrators Meeting

Date: January 17, 2025  
Time: 8:30 – 9:30 AM  
Place: Hybrid

## AGENDA

- I. Call to order; Attendance | Introductions to new members, Approval of Minutes (*None from November*)
- II. **Reports of standing committees**
  - A. **Education Committee:**
    1. **EMT class:** Current status F24 class; S25 class
    2. **PM class:** Report on F24 class; Field Training Contracts; Peer Educator and Preceptor class; CoAEMSP Site Visit.
    3. **CE:** Evaluation from 2024; Progress for 2025.
    4. **System entry:**
    5. **TNS:** Updates and changes
    6. **ECRN:** Plans for 2025
  - B. **CE/SE/Peer Ed.:** Kourtney Chesney
  - C. **MIH:** Kourtney Chesney
- III. **Standing Committee Reports**
  - A. **PBPI:** Adam Sielig – Dec Trauma & Spinal Screen, Intubation Deep Dive, End of the Year Screen Draft 1, Elections, **Next meeting Feb. 5<sup>th</sup>.**
  - B. **CARS:** Jim Klein – Medication list Attachment, Memo for PCR deletion, Connect 2025 (April 30 – May 2), Elections, **Next meeting Feb 12<sup>th</sup>.**
  - C. **Cardiac Arrest:** CT Garcia – Data collection and reporting progress, **Next meeting Feb. 4<sup>th</sup>.**
  - D. **R&D:** Scott Renshaw: Products review; recommendations, OneDose, Pelvic Binding, IO Vendor, EMS World Expo (Oct 20-24, 2025) **Next meeting March 5<sup>th</sup>.**
  - E. **Advisory Board:** Strategic Planning, Policy Review strategies, Elections, **Next meeting March 13<sup>th</sup>.**
- IV. **Old Business:** OneDose; Reference to R&D
- V. **System/Region IX updates**
  - A. System Announcements/Memos:
    1. Memo #434 Preceptor
    2. Memo #435 Masking Guidelines, Increase Resp Illness Awareness
    3. System Modifications and Inspections
    4. Child Abuse Law Update 1/1/25
    5. ImageTrend Billing
  - B. Document updates: Directory; Org chart; Drug & Supply List
  - C. Plans to Update Strategic Plan based on recent release of Admin Rules.
  - D. SOP Review and Updates for 2025
- VI. **State updates:**
  - A. **IDPH Rules** – Administrative Rules Released end of Nov 2024 – Review and Integration by Aug 1<sup>st</sup> 2025
  - B. **CESSA** – Go Live until July 2025
- VII. **New Business:** Wauconda Chief, Patrick Kane Retirement
- VIII. **Next meeting** – March 21, 2025