

**Northwest Community EMS System  
PBPI Meeting Minutes  
Wednesday, May 1, 2024**

Topic	Discussion	Actions/Follow-Up
<b>Call to Order</b>	Meeting called to order at 0904 hours by Adam.	
<b>New Members &amp; Guests</b>	An invitation email should be sent to Lisa Henson to join our committee, as she is the new coordinator for Buffalo Grove Fire Department.	Adam will send her an invitation email.
<b>Minutes &amp; Agenda</b>	Motion to approve February minutes made by Taylor, second by Adam. All in favor. Motion granted; minutes approved. No changes or additions to agenda.	
<b>Old Business</b> <b>a. March screen - Stroke</b> <b>b. April screen - Hypoglycemia</b>	<p><b>a. March Screen - Stroke:</b> Adam worked with Jason for several hours over how to run screens. Stroke data presented was for all of 2023. 2218 total calls pulled into this screen. The parameter to pull calls was a 'yes' answer to the question "Possible stroke," or a primary/secondary impression of stroke/TIA. Connie mentioned we can get accurate data from NWCH for confirmed strokes, to see how many EMS suspected were a stroke. IVs are an area we need to focus on – our next education HAS to address this. Some discussion about those patients that were not transported – we want follow up on those to see if they truly should have been transported.</p> <p><b>b. April Screen - Hypoglycemia:</b> We are trying to align with the EMS alliance, so this screen is being rewritten to be consistent with the data elements outlined in the EMS alliance's report, so this screen will be postponed until June.</p>	Adam to follow up on the calls where the patient was not transported to determine if these patients should have been taken to the hospital or met criteria for release.
<b>New Business</b> <b>Peds: Croup / Epiglottitis</b>	<p><b>Peds - Croup / Epiglottitis:</b> same train of thought on this screen – we are going to postpone this until we get our process more aligned with the EMS alliance.</p> <p>*As a side note, Connie mentioned each agency is going to get a questionnaire from the National Pediatric Association in the near future. These are lengthy, but the system is going to provide guidance on how to answer a handful of the questions. For the time being, agencies should wait until they hear from the system on how to complete these pediatric questionnaires.</p>	
<b>Sentinel Events</b>	Connie mentioned there were a few sentinel events regarding controlled substance logs when new coordinators were taking over in that position. These issues are being addressed.	
<b>CARS Update</b>	Minor discussion about how it is law to have gender neutral options in ImageTrend.	
<b>Region IX QI Committee Update</b>	None.	
<b>System Update</b>	Refer to website.	

<b>Cardiac Arrest Committee Update</b>	None.	
<b>From the floor / Closing remarks</b>	None.	
<b>Adjournment</b>	<p>Next meeting June 5, 2024. Motion to adjourn meeting made by Taylor, second by Grant. Motion granted; meeting adjourned at 0943.</p> <p>Minutes respectfully submitted by: Nichole Junge, RN, PM</p>	